

electronically on official web portal of labour department alongwith fee and late fee as prescribed in rule 3 compulsorily through e-challan.

- (3) The State Government or Chief facilitator appointed by State Government may amend the prescribed forms in these Rules, by the notification, as and when necessity.

Form-1

[See Section 5 (2) read with Rule 3 (1)]

Application form for registration of Labour Identification Number

To,

The Facilitator,

Office Address

Sub :-

Application for registration of labour identification number of the Shops And Establishment.

1. Name of the Shop/establishment
2. Shop/Establishment commencement date
- 3.Registration Number if shop/ Establishment registered under the Employee's State Insurance Act, 1948 Or Provident Fund and Miscellaneous Provision registered Act, 1952 (Upload Registration Certificate)
4. Registration Number under the Shop and Establishment Act, 1958
(Upload Registration certificate)
- 5.Complete address and location of the shop/establishment
6. (A) Name and address of the director / employer
- (B) E-mail
- (C) Mobile Number / Telephone Number
- (D) Aadhaar Number (upload copy)
7. The office attached to the shop/establishment but located in a different location like store-room, warehouse, godown or work place etc.
8. Type of business, trade, commerce to be carried out
9. Form of establishment - Private / Public
10. Establishment Type - Shop / Establishment /Resident/ Hotel / Restaurant / cinemas / places of public amusement / others
11. Types of Organization - Proprietor firm / partnership / LLP (s)
/ Company / Trust / Co-operative Society /Board (Upload related records / certificates)
.....
- (A) The copy of the order of government in case of board or corporation
- (B) Certificate issued by competent authority in case of company/limited liability partnership (s)
- (C) Registration certificate by competent authority in case of co-operative society / trust
- (D) Certificate of Reserve Bank of India (RBI) / Securities Exchange Board of India(SEBI) in case of a banking company / share / mutual fund / insurance / financial institution
- (E) Certificate of Insurance Regulatory and development authority (IRDA) in case of insurance company

(F) Certificate of competent authority in case of proprietor/Partnership or others

(G) Permission Certificate issued by the District Collector / Competent Authority in case of Placement Agency

(H) Permission certificate issued by the Home Department / competent Department in case of security guard agency,

12 Details of other people Keeping interest in establishment as employer -

Sr. No.	Name and father's name	Designation	Permanent address	Type of interest holder , whether partner/member/director / share holder	Aadhar number	E-mail and mobile number
(1)	(2)	(3)	(4)	(5)	(6)	(7)

13 . Employees' information on the post of confidential, Managerial or supervisory nature

(A) Name

(B) Address

(C) E-mail

(D) Telephone / Mobile Number

(I) Aadhaar number

14. Number of workers

S.No.	Classification	Women	Men	Total
1.	Regular/direct worker			
2..	Contract worker			
3.	Part time worker			
4.	worker working under Apprentice act 1961			
5.	Others			
	Grand total			

15. Whether business is in private building or rental building ?

16. Details of landlord in case of rental building

Name and father's name	Permanent address	Mobile number	Aadhar number
(1)	(2)	(3)	(4)

(Upload copy of contract)

17 Weekly leave days

18 Copy of the receipt of fee deposited through E-challan.....

AFFIDAVIT

I / we swear to declare that : -

1. The trade that is being done by me is not legally banned by any rule, law or court.
2. The above information is correct to the best of my knowledge and belief.
3. If the above information is found to be incorrect / inaccurate, the government has full right to take legal action against me.

Dated

Place

.....

Digital signature

Owner / Partner / Manager / Secretary /

Managing director or person in charge