National Stock Exchange of India
Circular

Department: Compliance	
Download Ref No: NSE/COMP/64234	Date: September 30, 2024
Circular Ref. No: 73/2024	

To All Members,

Sub: Submission of Annual Returns for the Financial year 2023-24

This has reference to the submission of Annual Returns to the Exchange for the Financial Year ended on March 31, 2024. Trading Members of the Exchange are hereby advised to submit the Annual Returns i.e., Audited Balance Sheet, Profit & Loss Account, details in respect of Shareholding, Directors, Networth Certificate, etc. as may be applicable, for the financial year ended on March 31, 2024 on or before October 31, 2024.

Further, as per Enhanced Supervision guidelines mentioned in SEBI circular reference no. SEBI/HO/MIRSD/MIRSD2/CIR/P/2016/95 dated September 26, 2016, members are required to submit financial statements in the format as prescribed under Companies Act, 2013 irrespective of whether they fall under the purview of Companies Act, 2013 or not.

All the Trading Members are hereby informed that submission of Annual Returns for the financial year ended on March 31, 2024 shall be done only through ENIT Portal (https://enit.nseindia.com/MemberPortal/) on or before October 31, 2024.

Further, the link for submitting the Annual Return shall be made available on ENIT from October 01, 2024.

The user manual for accessing the portal and for making the submission of Annual Return is enclosed as **Annexure-A**.

Further, Members' attention is also drawn to Exchange Circular NSE/INSP/52017 dated April 13, 2022 and NSE/INSP/54080 dated October 14, 2022, wherein members were informed to submit the details of Inventory of Assets as on March 31 on annual basis. Members are required to submit the details of their Inventory of Assets as on March 31, 2024 at the path New ENIT> Compliance > Inventory of assets > Inventory of Assets submission. The user manual for making the submission of Inventory of Assets is enclosed as **Part I** of **Annexure-B**. Kindly note that the submission of Inventory of Assets is mandatory before submission of Annual Return for FY 2023-24.

Further, members are advised to submit a declaration on Politically Exposed Persons (PEP) as on March 31, 2024. Members are required to submit their declaration on Politically Exposed Persons at the path New ENIT > Compliance > Politically Exposed Person > PEP Declaration submission. The user manual for submitting the declaration of Politically Exposed Person is enclosed as **Part II** of **Annexure - B**. Kindly note that the submission of declaration of Politically Exposed Person is mandatory before submission of Annual Return for FY 2023-24.

Formats of documents which are to annexed with the Annual Returns are available in **Annexure - C**.

In case of non-submission of Annual Return for the financial year 2023-24, within the due date, disciplinary actions shall be initiated by the Exchange as stipulated in Circular Ref No. NSE/INSP/53530 dated September 2, 2022. Also, all the members of the Exchange are required to maintain Networth at all points of time as prescribed by the Exchange. In case the Networth is below the minimum requirement, the Exchange would initiate appropriate disciplinary action in accordance with NSE circular NSE/INSP/53530 dated September 2, 2022.

Members are required to take note of the above and submit the Annual Returns on or before **October 31, 2024**.

For any support, please reach out to the helpdesk on 1800 266 0050 (Select IVR option 3) or email at memcompliance_support@nse.co.in.

For and on behalf of
National Stock Exchange of India Limited

Swati Sopare
Chief Manager