

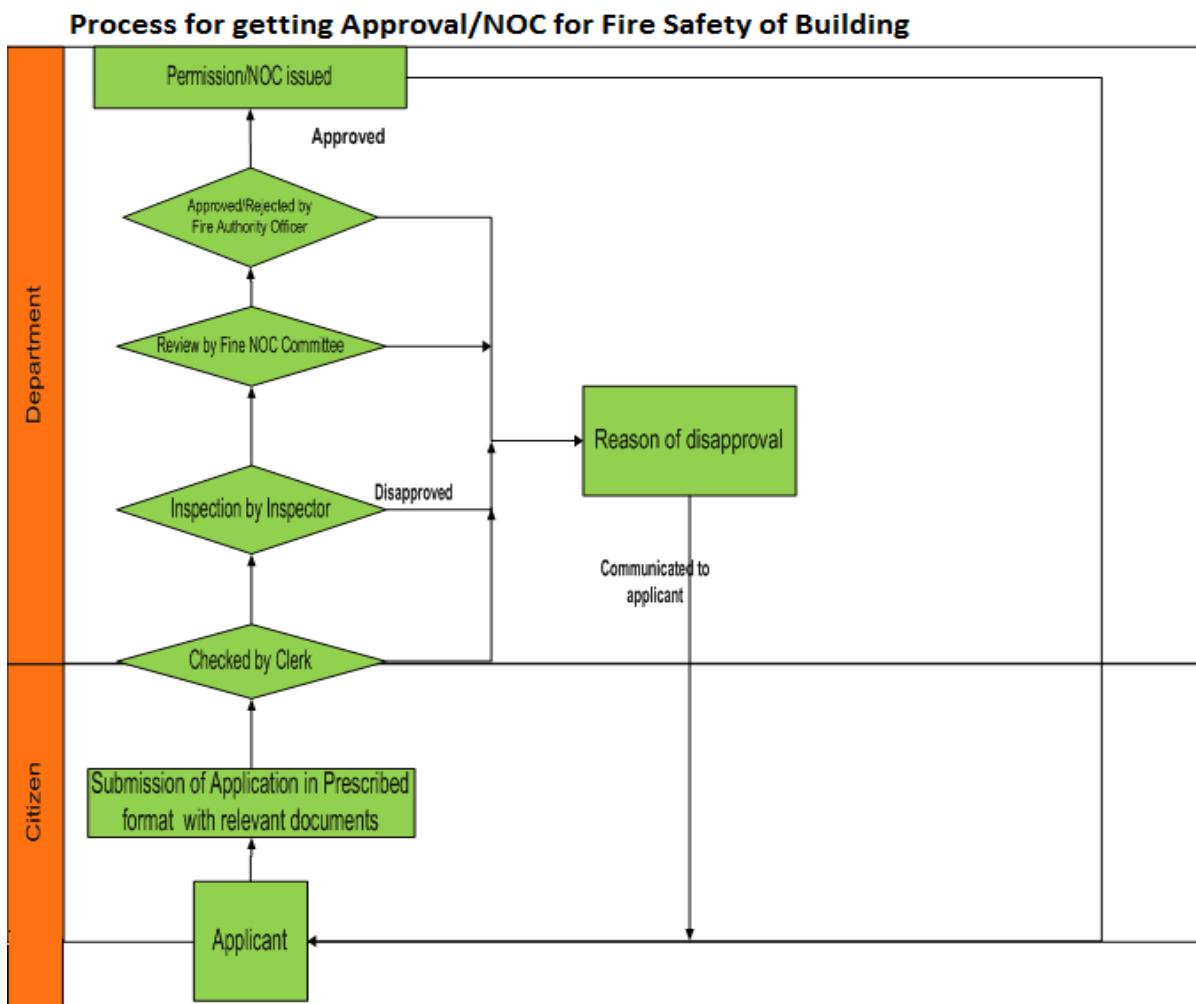
# Fire NOC Process

## Fire Services Links

1. [Click here to apply for Fire NOC Form](#)
2. [Download Checklist\(Mandatory\) Document](#)
3. [Click here to apply for Fire NOC Resubmission Form](#)
4. [Click here to download Fire Consultants list](#)
5. [Click here for the official qualification of Fire Consultant/फायर कंसलटेंट का कार्य करने वाले की सूची](#)

## Issuing Fire NOC

The fire officer will check the fire log record from the system



## Application Procedure

- Applicant would be able to apply for FIRE NOC through E-NagarPalika Portal Online. On Clicking of Fire NOC Application it will take the applicant to the Application form. Applicant needs to update checklist (53 points) which is an input fields and is mandatory.
- Filling up form along with required documents will generate a request number which citizen would get through SMS & Email. At the same time Superintendent Engineer (SE) of UADD will also get informed through SMS & Email that a new request has been generated for FIRE NOC.

## Documents Required

- Copy of Approval letter and Approved layout plan (each floor) by competent Authority.
- Copy of Approval letter and Approved Building plan (each floor) by competent Authority.
- Building Fire Plans (each floor) / Elevation Plan of Building / Section Plan of Building.
- Copy of Ownership Document (Lease Deed / Registry (Summarized copy) / Khasra).
- Copy of Certificate of Fire Consultant Qualification (If not listed in Department Website).
- Download 53 points Checklist, fill and upload.

## Issuing Evidence certificate

- The applicant submits the online application along with the required documents through e-Nagarpalika portal. It will generate the trading Registration number and the workflow is submitted for approval
- FIRE NOC certificate is free of cost service.
- The fire officer will check the fire log record from the system.
- The fire department will launch investigation to determine the origin and cause of the fire related incidents.
- The applicant would be intimated through SMS to collect the certificate.
- The Competent authority will issue the Evidence certificate citizen will download the certificate online from portal.

## Inspection Procedure

- Site Visit.
- To Submit Inspection Report to FA.
- Inspect the Installed Fire Equipment (as per prescribed parameters functionalities).

## Time Line

Time line to issue approval of Temporary/Provisional NOC for Fire Safety of Building in 60 days from the submission of proper application with required documents and renewal of NOC in 30 days.