

**Procedure to get different types of No Objection Certificates In Online from
The Telangana State Disaster Response and Fire Services Department**

1. The authority to issue the NOC for the buildings of above 15.00 meters height is the Director General, Telangana State Disaster Response & Fire Services, for the buildings of 10.00 meters above height and below 15 meters is the Regional Fire Officer and for the buildings of below 10.00 meters height is the concerned District Fire Officer.
2. Applicant applies in online through <https://fire.telangana.gov.in/> duly filling the application with required data and uploading the required plans/documents etc.
3. After completion of the above process the applicant has to pay the required fee in online. After realization of the fee amount in the government treasury, the application will be forwarded to the concerned inspection committee.
4. The inspection committee inspects the premises/building, scrutinize the uploaded plans/documents/data in application. If any shortfalls are noticed, the inspection committee raise query i.e., the application will be sent back to the applicant login to rectify the same. If there are no shortfalls, the inspection committee prepare the online inspection report and forward the same to the superior officers by furnishing their remarks.
5. After attending the shortfalls by the applicant, the inspection committee prepare the online inspection report and forward the same to the superior officers by furnishing their remarks by recommending/not recommending.
6. Online applications will be processed through different level of officers for scrutiny as per the procedure. If any shortfalls are noticed, the application will be sent back to the inspection committee for rectification. If there are no shortfalls, the application will be forwarded to the approval/issuing authority by their specific remarks for issuance of NOC.
7. After scrutinizing the application/inspection report, uploaded documents and remarks of the inspection committee/scrutiny officers, the approval/issuing authority approves/rejects the application. The applicant has to download the copy of NOC/Rejection Letter in online.
8. In the above process, the applicant will receive an SMS and email in each level of process to the mobile number and email address furnished in the application by informing the status of the application.
9. As per the Citizen's Charter of the Department, the timeline to issue Provisional/Revised Provisional NOC/Occupancy No Objection Certificate for buildings above 15M in height is 14 Days and for those 15M and below in height is 07 Days.

COMPREHENSIVE LIST OF DOCUMENTS TO BE UPLOADED IN ONLINE

Apart from furnishing the data in the fields given in the online application page, the following plans (duly marking fire fighting systems in red colour) and documents have to be uploaded.

1. Site Plan.
2. Basements Floor Plan.
3. Stilt/Ground Floor Plan.
4. Floor wise Plan of all floors.
5. Terrace Plan.
6. Section Plan.
7. Elevation Plan.
8. Provisional/Revised Provisional NOC (**Needed for Occupancy NOC Application**).
9. Building Permit Order issued by the local authority (**Needed for Occupancy NOC Application of the buildings without Provisional NOC**).
10. Letter issued by the concerned local authority **if availed concessions in open spaces/setbacks of if constructed any additional floors with TDR availment.**
11. The applicant is also provided with four extra upload options apart from the above for uploading any additional plans or documents.
12. Any other documents/plans if required based on the type of the building.

NOTE:

1. Uploaded plans should be signed by the builders/owners, architect, structural engineer and fire consultant.
2. In case of High Rise Buildings, where the concessions in all round setbacks would be considered subject to maintaining minimum clear setback of 7m on all sides, it shall be certified in the site plan as follows: "Fire Vehicle Driveway without any Obstructions".
3. Where 2 mts wide green planting strip (where the setback is 9m and above) is proposed, it shall be certified in the site plan as follows: "motorable green strip for movement of fire fighting vehicles during emergencies".
4. Deviations or contraventions if any from the approved drawings, would invite prosecution of the Builder, Architect, Structural Engineer and Fire Consultant under Sections 31 and 32 of the Fire Service Act, 1999.