



SECTION I (Activity Report)

REPORT OF MERCHANT BANKER FOR THE HALF YEAR ENDED MARCH/SEPTEMBER, 20..

NAME:

REGISTRATION NO:

DATE OF REGISTRATION (in dd/mm/yy):

SECTION I: ACTIVITIES

A. Issue Management

Type of issue	No. of issues managed during the half year ended March / Sep	Cumulative no. of issues managed up to the half year ended March / Sep	Size (₹in crores) of issues managed during the half year ended March / Sep	Cumulative Size (₹in crores) of issues managed up to the half year ended March / Sep
IPO				
FPO				
Rights Issue				
Takeover				
Buyback				
Delisting				
Others (please specify)				
Total				

B. Underwriting

Type of issue	No. of issues underwritten during the half year ended March / Sep	Cumulative no. of issues underwritten up to the half year ended March / Sep	Amount underwritten (₹in crores) during the half year ended March / Sep	Cumulative amount underwritten (₹ in ` crores) up to the half year ended March / Sep	Amount devolved (in ₹` crore) during the half year ended March / Sep	Cumulative amount devolved (in ₹` crores) up to the half year ended March / Sep
Total						

C. Other Activities

Nature of service rendered	No. of transactions undertaken during the half year ended March / Sep	Value (in `₹ crores) of transactions undertaken during the half year ended March / Sep
Private placement of securities		
Corporate Advisory Services (Takeover, acquisitions, disinvestment)		
Managing/ advising on International Offerings of Debt/ Equity		
International Financial Advisory Services		
Others (specify the activity type along with brief description)		

Name of Compliance Officer

Email ID



(Name of the Merchant Banker)
SECTION II (Redressal of Investor Grievances)

For the Half-year ended March/September, 20..

A. Status of Investor Grievances

Name of the Issuer/ Target Company	Type of issue (IPO/ FPO/ Rights issue/ Takeover/ Buyback/ Delisting, etc)	No. of complaints pending at the end of the last half year	No. of complaints received during the half year	No. of complaints resolved during the half year	No of complaints pending at the end of half year

B. Details of the complaints pending for more than 30 days

Name of the Issuer/ Target Company	Type of issue (IPO/ FPO/ Rights issue/ Takeover/ Buyback/ Delisting, etc)	No. of complaints pending for more than 30 days	Nature of complaint(s)*	Steps Taken for redressal	Status of the complaint (if redressed, date of redressal)

Name of compliance officer:
Email ID:

***Nature of complaint(s):**

- Delay in receipt/ non-receipt of refund
- Non-allotment/ delay in receipt of shares
- Non-bidding of application
- Non-receipt of letter of offer
- Non-receipt/ delay in receipt of consideration
- Non-acceptance of shares
- Others



(Name of the Merchant Banker)

SECTION III – COMPLIANCE

COMPLIANCE CERTIFICATE FOR THE HALF YEAR ENDED MARCH/ SEPTEMBER, 20..

A. No conflict of interest with other activities

The activities other than merchant banking performed by the merchant banker are not in conflict with merchant banking activities and appropriate systems and policies have been put in place to protect the interests of investors.

B. Change in status or constitution

Reporting of 'changes in status or constitution' of merchant banker (in terms of SEBI Circular No. CIR/MIRSD/7/2011 dated June 17, 2011)

C. Other Information

- i. Details of arrest/ conviction of key officials of merchant banker
- ii. Details of prosecution cases or criminal complaints filed by investors against the merchant banker
- iii. Details of any fraudulent activity by the employees associated with merchant banking activities and action taken by the merchant banker
- iv. Details of any disciplinary action taken/ penalty imposed by SEBI/ other regulatory authority.
- v. Action taken by the merchant banker on the above issues

D. Compliance with Registration Requirements

Certified that the requirements specified for SEBI registration as merchant banker are fulfilled, the details are as under

- i. Net worth (audited) as defined in the Regulations as on FY ended (as per the latest audited financials)
- ii. Any change in infrastructure since the last report/ registration/ renewal
- iii. Certified that the merchant banker, or any of its director or principal officer has not at any time been convicted for any offence involving moral turpitude or has not been found guilty of any economic offence.
- iv. Changes in Key personnel during the half year ended.....

Name(s) of the key personnel	Appointment / Cessation	Date of appointment / cessation	Qualification	Experience	Functional areas of work

E. Due Diligence

Certified that we have at all times exercised due diligence, ensured proper care, exercised independent professional judgment and have maintained records and documents pertaining to due diligence exercised in pre-issue and post-issue activities of issue management and in case of takeover, buyback and delisting of securities.

F. Track record of public issues

Certified that we have updated the disclosure of track record of public issues managed by us, on our website in accordance with SEBI Circular CIR/MIRSD/1/2012 dated January 10, 2012.

G. Underwriting obligations

Certified that that our total underwriting obligations under all the agreements have not exceeded the limit prescribed in Regulation 15 (2) of the Securities and Exchange Board of India (Underwriters) Regulations, 1993.

H. Details of deficiencies and non-compliances during the half-year

I. Details of the review of the report by the Board of Directors

Date of Board Review (dd/mm/yyyy)

Observation of the BoD on

- i. the deficiencies and non-compliances
- ii. corrective measures initiated
- iii. Pre-issue and post-issue due diligence process followed, and whether they are satisfied with the due diligence process followed
- iv. Track record of public issues managed (point F above)

Certified that we have complied with all applicable acts, rules, regulations, circulars, guidelines, etc. issued from time to time except the deficiencies and non-compliances specifically reported at Clause H above.

Name of Compliance Officer

Email ID